

# RAMSBURY & AXFORD PARISH COUNCIL

Clerk to the Council - Alice Charlwood, c/o Council Office, Memorial Hall, High Street, Ramsbury, Wilts SN8 2PB  
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**You are invited to attend the Annual General Meeting of the Parish Council  
(to follow the Parish Annual Assembly starting at 7.45pm)  
on Monday 20<sup>th</sup> May 2024 in the Memorial Hall, High Street, Ramsbury**

Apologies to the Clerk please

## A G E N D A

- 1 APOLOGIES FOR ABSENCE
- 2 DISCLOSURES OF INTEREST- Councillors to declare any interests
- 3 ELECTION OF CHAIRMAN (nominations to Clerk please)
- 4 ELECTION OF VICE-CHAIRMAN (nominations to Clerk please)
- 5 MINUTES of the meeting held on 15<sup>th</sup> April (circulated) - for approval
- 6 MATTERS ARISING not included in the Agenda
- 7 NEW CORRESPONDENCE –items highlighted for discussion\*:

Ref. No	Date Received	April-May 2024 Correspondence	Subject *Highlighted for Discussion
*A7722	10 April	James Sheppard, County Councillor	Soak-away at Swan's Close is not part of the public highway. Fwd. to Cllrs.
*A7724	12 April	Resident (i)	Dangerous parking too close to junctions. Fwd. to Cllrs.
*A7725	13 April	Claire Costello (i)	Reminder that the war memorials on Ramsbury airfield and Burnt Wood should be added to the PC asset registers of Ramsbury and Froxfield respectively. For info.
*A7726	13 April	Resident	Dangerous parking too close to junctions. Fwd to Cllrs.
*A7729	20 April	Claire Costello (ii)	Looking into governance and procedures to be followed re. memorials in Burnt Wood and on Ramsbury airfield before they can be transferred to Froxfield and Ramsbury PCs respectively.

*A7730	21 April	Resident	Thanking the PC for hospitality at the village Volunteers' Event. Fwd to Cllrs.
*A7732	22 April	Northern Highways, Wilts C.C.	Gully crew will be attending Ramsbury w/c 6 <sup>th</sup> May.
*A7734	22 April	Resident	Thanking the PC for hospitality at the village Volunteers' Event. Fwd to Cllrs.
*A7735	22 April	Jason Lucas, Wilts C.C. Highways	Application for temporary closure of High St. for Street Fair on 22 <sup>nd</sup> June.
*A7739	23 April	Resident	Acknowledging PC response re. concerns about speeding, signage and the school crossing in Back Lane. Fwd. to Cllrs.
*A7741	29 April	Craig Harlow, Wilts C.C. Definitive Map & Highway Records	Meeting to consider diversion of Ramsbury footpaths 5, 6 and 8C. Fwd. to Rights of WayC
*A7742	01 May	Resident	Notifying PC of several blocked drains.
*A7743	02 May	Isles Court Estate Manager (i)	Asking if/ how to apply for a disabled parking bay on Isles Road.
*A7744	02 May	Donna Kelly, Wilts C.C. Engineer	Needs more information about the ownership of the land in connection with application for dropped kerbs.
*A7745	02 May	Isles Court Estate Manager (ii)	Further information re. disabled parking bay request.
*A7746	03 May	Melissa Camilleri, Police Community Support Officer	Vehicles obstructing view of oncoming traffic at junctions. Fwd. to Cllrs. <b>See Item 21</b>
*A7747	05 May	Resident (ii)	Following up on issue of dangerous parking.
*A7748	07 May	Jess Emery, Community First Insurance Officer	Insurance cover renewal. <b>See Item 6(ii)</b>
*A7751	07 May	Resident	Re. work being done at entrance to field off Whittonditch Road

**\*The full list of incoming correspondence from 12 April to 7<sup>th</sup> May can be viewed on the parish council website**

## 8 Committee Reports:

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### (i) Planning

*Diann Barnett*

## PLANNING REPORT RAMSBURY AND AXFORD PARISH COUNCIL – May 2024

### Planning Applications Processed since April 2024 Report

#### New applications-

- PL/2024/03602 Hop House, Tankard Lane Front porch ext., rear utility ext. and alteration.
- PL/2024/03982 Mardle House, Back Lane Treework
- PL/2024/03995 Hop House, Tankard Lane Treework

#### Still awaiting-

- PL/2023/06108 Land NE Lamplands Siting of mobile home OBJ
- PL/2024/10639 Hilldrop Farm Extension to pool house (retro) change shoot lodge (retro) change lodge to carers accommodation

- PL/2024/01516 Gilwell House, 19a High St Rear single storey extension and glazed link OBJ
- PL/2024/01684 61, High St Rooflight, single storey ext., garden studio CM
- PL/2024/02414 N&S Blocks, Whittonditch Variation of conditions - fenestration.
- PL/2024/02733 Doorstep Cott, Hilldrop Extension, resubmission of PL/2024/01188

#### Decisions-

- PL/2024/02912 Isles Court, Ramsbury Treework APP
- PL/2024/01687 Snellswood Dairy, Whittonditch New agricultural building next to existing APP
- PL/2024/02014 Poultry Farm, Darrells. Consultation on whether prior permission necessary to put solar panels on chicken houses. APP
- PL/2024/00708 Preston Barn Rethatching barn + dormers listed APP
- PL/2024/01028 Preston Barn Rethatching barn + dormers APP
- PL/2024/00515 Preston Barn Certificate of lawfulness APP
- PL/2024/01665 House on the Hill, Hilldrop Oak frame garage, inc workshop on site of existing outbuilding WITHDRAWN
- PL/2024/02605 1 Whittonditch Road 2 storey rear ext. APP
- PL/2024/01950 8 High Street New oak entry door & framework APP

#### (ii) **Finance**

*Erica Hodgson*

1. Community First insurance renewal quote for approval
2. Re-approval of Q4 report (amendments circulated)
3. Asset Register amendment to reflect current value of public loo building
4. Annual audit
5. Pavement work quotes

#### (iii) **Rights of Way**

*Lynn Jauncey*

Boundary Walk report  
Update on plans for circular walk on Sunday 2<sup>nd</sup> June

#### (iv) **Play Areas and Seats**

*Denise Edwards*

New equipment for Axford

#### (v) **Emergency Committee**

*Alison Foale*

Flood wardens  
Potential meeting with Ramsbury Manor Trustees  
Management of small tributaries and streams  
Emergency supplies PC holds - for addition to Fixed Assets list

#### (vi) **Green Committee**

*Maggie Waugh*

Amended policy document uploaded to website

### **Public Forum - Parish Council Standing Orders temporarily suspended for this item**

#### **9 AXFORD**

*Diann Barnett*

Refurbishment of seat at resited WW2 memorial  
Meeting re Red Lion

#### **10 LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP**

*Sheila Glass*

11	Report on meeting held on 11/5/23 <b>MARLBOROUGH AREA BOARD</b> Next meeting June 18th	<i>Sheila Glass</i>
12	<b>ALLOTMENTS</b>	<i>Denise Edwards</i>
13	<b>WEBSITE</b> Google analytics report	<i>Denise Edwards/Sheila Glass</i>
14	<b>VILLAGE MAINTENANCE</b> Best Kept Village Scouts litter pick carried out Freshers' Day report Volunteer Event report Report on gully clearance work w/c 7 <sup>th</sup> May 20mph update	<i>Sheila Glass/Lynn Jauncey</i>
15	<b>MEMORIAL GARDEN</b>	
16	<b>D-DAY 80</b> Cream teas on June 2 <sup>nd</sup> Other events	
17	<b>PARISH STEWARD'S ROTA</b> No rota in May - grasscutting	<i>Sheila Glass</i>
18	<b>LIBRARY</b>	<i>Alice Charlwood</i>
19	<b>MEMORIAL HALL</b> Hall Trustees and AGM on May 22 <sup>nd</sup> Print of Millenium Tapestry in the hall	<i>Sheila Glass/George Hawes</i>
20	<b>NATURE RESERVE</b>	<i>Chris Morgan</i>
21	<b>POLICE CONSULTATION</b> Dangerous parking around junctions	
22	<b>RECREATION CENTRE</b>	<i>George Hawes</i>
23	<b>RAMSBURY SCHOOL</b>	<i>Roger Greasley</i>
24	<b>VANDALISM/CRIME</b>	
25	<b>PATIENTS' REPRESENTATIVE</b>	<i>George Hawes</i>

**26 ACCOUNTS FOR PAYMENT IN MAY**

Inv. No	Payments to Suppliers – May 2024	Amount	Net	VAT	Paid By	S137
I4027	Tesco – catering for Volunteer event. Paid in April	56.64	56.64	0.00	VisaDebit	No
I4028	Tesco – 4 lever arch files. Paid in April	8.80	7.33	1.47	VisaDebit	No
I4029	HMRC – Clerk’s income tax/NI. Paid in April	630.47	630.47	0.00	DD	No
I4030	Chair’s debit card used in error. Paid in April	11.98	11.98	0.00	VisaDebit	No
I4031	Trophy Store – Boundary Walk. Paid in April	17.49	14.57	2.92	VisaDebit	No
I4032	Nisbets Limited – Boundary Walk 2ltr teapots x 4. Paid in April	84.91	70.76	14.15	VisaDebit	No
I4033	Homebase – 4ft trestle tables x 3 for Boundary Walk. Paid in April	115.65	96.38	19.27	VisaDebit	No
I4034	Coral Westall – Public loo cleaning in May	180.00	180.00	0.00	BACS	No
I4035	Idverde Ltd – bin emptying in April	22.20	18.50	3.70	BACS	No
I4036	M J Baker Accountancy – Payroll fee for April	11.25	11.25	0.00	DD	No
I4037	Donation to Community Charity Shop for work done on repairing the PC noticeboard in The Square	25.00	25.00	0.00	BACS	No
I4038	Ian Smith – wine, beer and soft drinks for Volunteers’ Event	155.70	155.70	0.00	BACS	No
I4039	Ramsbury Memorial Hall – PC office rent April - Sept	641.25	641.25	0.00	BACS	No
I4040	Strutt & Parker – Playing Field rent May - Oct	212.50	212.50	0.00	BACS	No
I4041	WALC & NALC subscriptions 2024/25	785.12	654.27	130.85	BACS	No
I4042	Community First Insurance	1150.99	1150.99	0.00	BACS	No
I4043	Di Barnett – expenses for Boundary Walk	25.45	21.68	3.77	BACS	No
I4044	Sheila Glass – expenses for Boundary Walk	23.94	18.26	5.68	BACS	No
I4045	BT – Phone & Broadband 1 <sup>st</sup> April – 31 <sup>st</sup> July	156.68	130.57	26.11	DD	No
I4046	Aldbourne Post Office Shop – s/a labels for office	1.78	1.78	0.00	VisaDebit	No
I4047	Ramsbury Post Office– Boundary Walk Supplies	3.65	3.65	0.00	VisaDebit	No
I4048	Ramsbury Post Office – Boundary Walk Supplies	8.12	8.12	0.00	Visa Debit	No
I4049	Ramsbury Post Office – 10 reams of A4 paper	49.00	49.00	0.00	VisaDebit	No
I4050	Ramsbury Primary School – Grant	500.00	500	0.00	BACS	Yes
I4051	Ramsbury Pre-School - Grant	500.00	500.00	0.00	BACS	Yes
I4052	Ramsbury Scouts - Grant	500.00	500.00	0.00	BACS	Yes
I4053	Ramsbury Silver Band - Grant	350.00	350.00	0.00	BACS	Yes
I4054	Ramsbury Luncheon Club - Grant	100.00	100.00	0.00	BACS	Yes
I4055	Ramsbury & Aldbourne Bowls Club - Grant	400.00	400.00	0.00	BACS	Yes
I4056	Axford Village Hall - Grant	250.00	250.00	0.00	BACS	Yes
I4057	Ramsbury Cricket Club - Grant	400.00	400.00	0.00	BACS	Yes
I4058	Ramsbury Football Club - Grant	400.00	400.00	0.00	BACS	Yes
I4059	Ramsbury Netball Club - Grant	50.00	50.00	0.00	BACS	Yes
I4060	Ramsbury Memorial Hall - Grant	500.00	500.00	0.00	BACS	Yes
I4061	Ravensbury Players - Grant	300.00	300.00	0.00	BACS	Yes
I4062	Ramsbury Tennis Club - Grant	400.00	400.00	0.00	BACS	Yes

I4063	Ramsbury & Axford LLC - Grant	750.00	750.00	0.00	BACS	Yes
I4064	Action for the river Kennet River School - Grant	400.00	400.00	0.00	BACS	Yes
I4065	Ramsbury Community Charity Shop - Grant	300.00	300.00	0.00	BACS	Yes
I4066	Di Barnett – expenses claim for wood to refurbish bench seat by Axford Memorial	40.00	33.33	6.67	BACS	No
I4067	Castle Water – public loo water bill 1 <sup>st</sup> -30 <sup>th</sup> April	21.37	21.37	0.00	BACS	No
	<b>TOTAL TO PAY (excluding Clerk's salary I4066)</b>	<b>£10,539.94</b>	<b>£10,325.35</b>	<b>£214.59</b>		
	<b>TOTAL AMOUNT ON DEPOSIT*</b>	<b>£121,770.56</b>				
	<b>incl. gross interest earned to 30<sup>th</sup> April 2024</b>	<b>£2,770.56</b>				
	<b>MONIES RECEIVED</b>					
	Charity shop rent	<b>300.00</b>				
I4030	Chairman refunds amount charged to debit card in error. <b>Received in April</b>	<b>11.98</b>				
	Wiltshire Council – Precept 1st tranche. <b>Received in April</b>	<b>38,190.00</b>				
	Sale of Walks Book	<b>5.00</b>				
	<b>TOTAL INCOME</b>	<b>£38,506.98</b>				
	<b>Current A/c at 30<sup>th</sup> April 2024 – £16,076.49</b>					

\*This includes monies held in reserve for parish initiatives such as the Ramsbury Flyer, defibrillators, provision of play equipment, pavement and road repairs, etc.

## **DATE OF NEXT PARISH COUNCIL MEETING**

**MONDAY 10<sup>th</sup> JUNE (NB. the second Monday of June)  
at 7.45pm at Ramsbury Memorial Hall**

**ALL ARE WELCOME**